

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

August 8, 2016

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Marta Lindemanis. Members present were Shawn Pritchard, Ken Warner, Ken Kennedy and Jeff Oehlerking.

Additions. Additions to the agenda were as follows: GMRPT Campground Designation and office lease space.

Commissioner. Wayne Skoe was present for a report. He talked about possible funding available through the county for airport needs.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of July Regular Meeting Minutes
- Approval of July Financials
- Approve a building permit: Inge Grasdahl
- Approve cemetery lot agreement: Mathew Pellinen

There was a motion by Warner to approve the consent agenda. Second by Pritchard. Motion carried.

Disbursements. The disbursements were reviewed. *There was a motion by Pritchard to approve disbursements in the amount of \$31,124.84, check numbers 15729 to 15770 and ACH 15082E – 15097E. Second by Oehlerking. Motion carried.*

GMRPT. The council reviewed a letter from Greater MN Regional Parks & Trails Commission, giving official notification of the campground being awarded Regional Designation Status. This designation will allow a funding application to be submitted for Legacy Funding. The application deadline for 2017 funding is September 2nd. The council discussed which projects should be included in this application. Dale Olson was present to represent his family concerning the land the city is hoping to acquire. The asking price was discussed. The clerk is to work with ARDC to start the funding application process. A special meeting was set for Thursday, August 25th at 7 p.m. to review the application and any decisions needing to be made before submission.

Liquor Report. Linda Dey gave a liquor store report. The walk-in cooler motor had to be replaced at a cost of around \$300. She will be attending a regional MMBA training session in September. Cindy Donner has been hired as a part time bartender. *There was a motion to approve the liquor report by Warner. Second by Oehlerking. Motion carried.*

Fire/EMS. Brent Arnold was present for a report. The public budget meeting was held prior to the council meeting, with no one in attendance. The council reviewed the fire department budget and noted that the proposed levy has decreased from last year. *There was a motion by Pritchard to adopt Resolution 2016-08, Adopting the 2017 Fire Department Budget and Levy. There was a second to the motion by Warner. The motion carried with all in favor.* Brent informed the council about different grants that may be available for a new fire hall or remodel, such as through FEMA AFG. It was noted that the city land adjacent to the water treatment facility would be an ideal place to locate a fire hall. Brent will look into lot size requirements and building size options for further consideration. *There was a motion to approve the fire report by Kennedy. Second by Oehlerking. Motion carried.*

Maintenance Report. A letter from Mn Dept. of Health concerning the well casings vent height was reviewed. The city will need to look into having them extended. The Small Cities Street Funding was discussed, and it was noted that there is a balance of \$6,120 available. Terry Baird reported that the clinic has requested that air conditioning be installed. He presented several options for a heat/cool unit to be installed outside, with head to be placed in the clinic and city office. The system would be capable of running a 3rd unit if one was needed in the future. Quotes were reviewed. *There was a motion by Pritchard to purchase a mini split heat/cool unit from Borderland Refrigeration, with installation included in the purchase price of \$6400. Second to the motion by Oehlerking. Motion carried.* Terry Baird reported that he will be out for medical leave for 6 - 8 weeks and will inform the city if he can be released for light desk duty. Options for

covering necessary duties were discussed. *There was a motion to approve the maintenance report by Pritchard. Second by Warner. Motion carried.*

Clerk's Report. The mosquito spraying schedule was discussed. Spraying is to continue into August at the campground on weekends. It was noted that the sprayer is currently being repaired. The clerk presented information on the 2017 budget plans for general, water and sewer. The council approved the present shift of some wage expense from the water and sewer back into the general budget. Seasonal water and sewer rates were discussed. The clerk is to check with neighboring communities to review their seasonal policies and rates.

Union Participation Agreement. The council reviewed a restated Operating Engineers Local #49 Health and Welfare Fund Bargaining Premium Account Participation Agreement. This was a restated agreement to provide additional clarity with regard to contributions and coverages for the union as a whole, and does not affect the employee contract. The mayor signed the participation agreement

Voyage Forward. Marta Lindemanis reported that she will be participating as a steward on the marketing driver team of the Voyage Forward project.

The next regular meeting is set for Monday, September 12, 2016 at 7 p.m. *There was a motion to adjourn by Warner. Second by Pritchard. Motion carried.*

Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk