

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

August 26, 2014

A special meeting of the Big Falls City Council was called to order at 4:00 p.m. by Mayor Marta Lindemanis. Members present were Shawn Pritchard, Les Lepisto and Ken Warner.

Water Project Bids. Don Anderson with WSN was present to review the bids for contract 3. Wagner Construction was low bidder in the amount of \$719,849.00. The council reviewed a recommendation letter from WSN to award the contract to Wagner construction. The subsequent funding application for USDA is being sent in based on the low bid contract. *There was a motion by Les Lepisto to award the bid to Wagner Construction in the amount of \$719,840.00, contingent on USDA RD and City Attorney concurrence, and contingent on the award of adequate subsequent funding by USDA RD.* Second to the motion by Shawn Pritchard. The motion carried.

There was a motion to recess for 5 minutes by Shawn Pritchard. Second by Les Lepisto. Motion carried.

The meeting was called back to order at 4:23 p.m.

Liquor Manager. Kari Lehman was present to meet with the council to discuss her employment status. Reports from the investigator were reviewed, and it was noted that it has been handed over to the county attorney. The council reviewed the negligent acts of the manager, including: failure to deposit Lions Club pull tab funds in a timely manner (5 working days after games closes) as required by gambling statutes, even after multiple reminders by the gambling manager and city clerk; failure to deposit, and/or to notice and report the missing deposits for a period of six and one half weeks; failure to keep the necessary deposit slips and turn over to the gambling manager for funds that were deposited; and an inability to offer any explanation for these duty failures, as they had been performed accurately for the previous year. These negligent acts resulted in a direct financial loss to the city in the amount of \$2,972.00 in funds reimbursed to the Lions Club. *There was a motion by Ken Warner to dismiss Kari Lehman from her employment at the Big Falls Municipal Liquor Store due to negligent actions and failure to perform her duties.* Second to the motion by Shawn Pritchard. The motion carried with all in favor. Shawn Pritchard discussed the new Lions Club procedures in place, with a Lions member responsible for taking deposits to the bank, and a log in/out system.

The council discussed the vacant manager position, and whether to promote or advertise. The council noted that Linda Dey has done very well as assistant manager in the absence of a manager, and that she was the alternate hire in the last position vacancy. *There was a motion by Ken Warner to hire Linda Dey as liquor store manager.* Second by Les Lepisto. The motion carried with all in favor. *There was a motion by Les Lepisto to set the manager salary as \$520 per week, with a \$1/hour increase possible after 6 months, with the 6 month probation period to begin when Linda took over as interim manager.* Second by Ken Warner. Motion carried.

City Council Vacancy. The council reviewed letters of interest from Ken Kennedy and Heidi Watson. Discussion followed. *There was a motion by Ken Warner to fill the council vacancy by appointing Ken Kennedy.* Second by Shawn Pritchard. Motion carried.

There was a motion to adjourn by Shawn Pritchard. Second by Ken Warner. Motion carried.

Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk

