

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

February 8, 2016

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Marta Lindemanis. Members present were Shawn Pritchard, Ken Warner, Ken Kennedy and Jeff Oehlerking.

Additions. Resolution 2016-02 was added to the consent agenda. Koochiching County deputies asked to address the council. A CERC board appointment was also added to the agenda.

Commissioner. Wayne Skoe was present to speak with the council. The peat land clearing is near completion – only about 10 acres left to clear.

Sheriff Department. Deputy Hell introduced the new South Koochiching Deputy, Chad Mastin. Deputy Mastin spoke with the council, and asked about any ongoing concerns in the city.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of January Regular & Special Meeting Minutes
- Approval of January Financials
- Accept 2016 Pay Equity Implementation Report
- Resolution 2016-01, A Resolution Acknowledging a Donation from the Big Falls Lions Club for the Special Projects Account
- Resolution 2016-02, Authorization to Execute MN Department of Transportation Airport Maintenance and Operation Grant Contract

There was a motion by Pritchard to approve the consent agenda. Second by Warner. Motion carried.

Disbursements. The disbursements were reviewed. *There was a motion by Pritchard to approve disbursements in the amount of \$74,754.65, check numbers 15336 to 15392 and ACH 14969E – 14987E. Second by Oehlerking. Motion carried.*

Water Project. *There was a motion by Warner to approve payment to WSN in the amount of \$1,522.50. Second by Oehlerking. Motion carried.*

Food Truck. Sharon Moe inquired about the process to have a food truck set up on city property for the summer months. Mark Haverland would like to have his truck operating on a continual basis through the summer on the vacant corner across from the liquor store. He would need to have an electric meter installed, and would have it set up in his name. Ms. Moe asked whether or not the council would be able to loan the money needed up front for the new meter installation. A revolving loan application was given out and the requirements were explained. Ms. Moe informed the council that Mark and his wife Lisa do have all the necessary certifications from MN Department of Health for this type of food service. The council would like to set up some sort of lease agreement for the land. The clerk is to gather information on this.

Liquor Report. Linda Dey gave a liquor store report. Linda asked the council to consider approving 4 shifts per week for Sharon Moe as a bartender. The council approved this request. The Valentines dance with DJ will be on the 13th. The date for customer appreciation has been changed to April 30th due to conflicts with other events. The council approved for Linda to attend the MMBA conference in Alexandria. *There was a motion to approve the liquor report by Pritchard. Second by Warner. Motion carried.*

Fire/EMS. Joan Nelson reported that the department would like to recruit new EMS members.

Maintenance Report. No report was given.

Clerk's Report. The council approved for the clerk to attend a one day safety & loss control workshop in March. An update was given on the status of the theft case. The council discussed "for sale" property on city land along highway 71. The council agreed that permission should be sought before individuals leave items there for sale, and that if permission is granted, items must be removed after 30 days. The clerk is to send a letter to the owners of the current property asking for its removal. A complaint concerning accumulated trash was also discussed. The clerk is to send a letter on this also.

CERC. AS the council has not been able to find a board member to fill the "ministry" position on the CERC board, Marta Lindemanis appointed Lauren Mielke to the vacant seat, as she has expressed an interest in being on the board.

Ordinance #220, Dog Kennels. The council held the 2nd review of the proposed dog kennel ordinance. There was no public comment.

2015 Financial Report. The clerk presented the 2015 Clerk/Treasurer's Financial Report. *There was a motion to accept the report by Pritchard.* Second by Warner. Motion carried.

Campground. The next meeting with ARDC and the architect will be held on Wednesday, February 17th at 6 p.m. in the council room. The land in the south east corner of the campground was discussed. *There was a motion by Kennedy to offer to purchase the land for \$500, due to the fact that most of the parcel is low, wet land or on an unusable hillside.* There was a second to the motion by Pritchard. Motion carried.

The next meeting is set for Monday, March 14, 2016 at 7 p.m. *There was a motion to adjourn by Warner.* Second by Pritchard. Motion carried.

Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk