

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

January 11, 2016

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Marta Lindemanis. Members present were Shawn Pritchard, Ken Warner, Ken Kennedy and Jeff Oehlerking.

Additions. There were no additions to the agenda

Commissioner. Wayne Skoe was present to speak with the council. The progress on the peat project was discussed.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of December Regular Minutes
- Approval of December Financials

There was a motion by Pritchard to approve the consent agenda. Second by Warner. Motion carried.

Disbursements. The disbursements were reviewed. *There was a motion by Warner to approve disbursements in the amount of \$99,468.29, check numbers 15278 to 15335 and ACH 14943E – 14968E. Second by Kennedy. Motion carried. There was a motion by Pritchard to approve a claim to Maggert Machine in the amount of \$107.14. Second to the motion by Oehlerking. The motion carried with Kennedy abstaining.*

Water Project. The council reviewed project pay estimates. *There was a motion by Pritchard to approve Wagner’s PPE #4 for \$37,699.54, leaving \$8,382.47 in retainage. Second to the motion by Oehlerking. Motion carried. There was a motion by Warner to approve payment to WSN in the amount of \$2,286.68. Second by Pritchard. Motion carried.*

Liquor Report. Linda Dey gave a liquor store report. The carpet has been installed, and work has been done to remodel counter space behind the bar. The new high top table will be installed later this month. Plans for Cabin Fever Days have been made to include cribbage and pool tournaments and a DJ at the liquor store. The CERC will be sponsoring a breakfast buffet Saturday morning, and races and games for kids that afternoon. Customer appreciation day was discussed. The date is set for April 9th. The year-end financials were reviewed. *There was a motion to approve the liquor report by Warner. Second by Oehlerking. Motion carried.*

Fire/EMS. No report was given.

Maintenance Report. No report was given.

Mayoral Appointments. The council reviewed the annual appointments presented by the mayor as follows:

Acting Mayor.....Shawn Pritchard
Water & Sewer Commissioner..... Ken Warner
Street Commissioners.....Ken Warner & Shawn Pritchard
Weed Commissioner..... Ken Warner
CERC Representative..... . Ken Kennedy, Heidi Watson, Vacant Seat
Timber CommissionersMarta Lindemanis & Shawn Pritchard
Airport Commissioner..... . Paul Reese
Liquor Commissioners..... Shawn Pritchard & Marta Lindemanis
Official Depository..... TruStar Credit Union
Official Newspaper..... International Falls Daily Journal
Economic Development Commissioners....Ken Kennedy & Jeff Oehlerking
Revolving Loan Committee.....To appoint as needed
Park/Campground Commissioner.....Jeff Oehlerking
Policy Committee.....Ken Kennedy, Jeff Oehlerking and Joan Nelson
Fire ChiefBrent Arnold
Cemetery Board.....Les Lepisto, Terry Baird, Joan Nelson, Lorraine Nygaard, Linda Parson & Ken Warner

Ordinance #220, Dog Kennels. The council reviewed a draft ordinance to regulate dog kennels within city limits, along with a proposed application form. The council discussed fees for the kennel license, and agreed to set the annual fee to \$50.00, with each dog still requiring an individual tag. The fee will be added to the fee schedule ordinance. A second reading of the ordinance will take place at the next regular council meeting.

Campground. The campground project was discussed. The city has been awarded a grant in the amount of \$7,500.00 from the Northern MN Sustainable Development Partnership from U of M Duluth. The grant is to assist with the landscape architect fees associated with the development of the Master Plan. A telephone conference with city staff, ARDC and the architect will take place this week to get the project started.

Café. The council reviewed a letter received from Mr. Baird concerning the possible land exchange, in response to the letter sent to him after the last council meeting. Mr. Baird agreed to an appraisal, but is unwilling to meet with the council until after the appraisals are complete. The council discussed the matter at length. There was a consensus of the council to not proceed with the expense of appraisals if prior discussions cannot be held. A letter is to be sent to Mr. Baird.

Loans. The council reviewed the current outstanding loans from the Small Cities and Revolving Loan funds.

The next meeting is set for Monday, February 8, 2016 at 7 p.m. *There was a motion to adjourn by Warner. Second by Kennedy. Motion carried.*

Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk