

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

March 10, 2014

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Marta Lindemanis. Members present were Shawn Pritchard, Les Lepisto and Ken Warner. Absent was Donna Dauphinais.

Additions. The tower lease with Red River/Fox TV was added to the agenda. A notice was received that they will be canceling the lease as of August this year.

Commissioner Wayne Skoe. The council discussed the gasification project, and the proposed site in Big Falls. Mr. Skoe will be working with KDA to follow up, and make sure that they receive all necessary site information. The County Board has sent a letter to Representative Dill supporting the placement of highway speed indicator signs on Highway 71 south of Big Falls. Mr. Skoe also reported that Berger will be at the March 25th board meeting, and asked if a Big Falls representative could be present.

Consent Agenda. The consent agenda was presented with the following items.

- February Regular Meeting Minutes
- February Financials
- Adoption of updated 2013 City General Records Retention Schedule

There was a motion to approve the consent agenda by Shawn Pritchard. Second by Les Lepisto. Motion carried.

Disbursements. The disbursements were reviewed. *There was a motion by Shawn Pritchard to approve disbursements in the amount of \$41,011.32, check numbers 13884 to 13921. Second by Ken Warner. Motion carried.*

Water Project. WSN is still working with USDA RD on the “similar parts” specs for the bid documents.

Liquor Report. Kari Lehman was present for a report. She reported on information she received at the MMBA conference, including Sunday Sales law rulings and temporary licenses. *There was a motion by Ken Warner to approve radio advertising during Twins games at a 6 month cost of approximately \$1400, with no commitment to run the full 6 months. Second by Shawn Pritchard. Motion carried with all in favor. A “Beach Party” is planned for March 22nd. Kari is working on designing shirts for this summer. There was a motion by Shawn Pritchard to approve the liquor report. Second by Ken Warner. Motion carried.*

Fire/EMS. The clerk reported that two officers plan on attending free training at Camp Ripley.

Maintenance Report. Terry Baird was present for a maintenance report. The council acknowledge the new conference table and chairs, and noted that it appears to be a very good purchase. Quotes for the liquor store doors will need to be received soon. The council also discussed moving the large compressor outside to reduce the heat created in the back room at the liquor store. *There was a motion to approve the maintenance report by Ken Warner. Second by Les Lepisto. Motion carried.*

Clerk’s Report. The clerk asked about flags for the new council room. *There was a motion by Les Lepisto to purchase new US and MN flag pole sets. Second by Ken Warner. Motion carried.* The clerk asked to attend a LMCIT Loss Control Workshop in Bemidji at a cost of \$20 plus mileage. The council approved. They also approved for Terry Baird to attend any needed training or conference to meet the water and sewer license requirements. The 2013 City Audit and Financial Report as prepared by Brady, Martz & Associates was reviewed. The “Big Falls Quilt” has been dropped off to display at the city office – the council approved. *There was a motion to approve the clerk’s report by Ken Warner. Second by Shawn Pritchard. Motion carried.*

Revolving & SCDP Loans. The council reviewed all loans and recent payments received. It was noted that the foreclosure on the Streed property will be final in July.

Summer Maintenance Position. The wages for Miranda Gustafson were reviewed. *There was a motion by Shawn Pritchard to raise her wage to \$9.50 per hour.* Second by Les Lepisto. Motion carried.

Mural. The council reviewed several design ideas for the council room wall mural from Sandy Frye. Changes and ideas were noted, and the clerk will forward the changes to Sandy. A final design can be approved at the next council meeting.

Trail Committee. A letter of resignation from the trail committee was received from Julie Lepisto. *There was a motion by Shawn Pritchard to accept the resignation.* Second by Ken Warner. Motion carried.

The next meeting is set for April 14, 2014 at 7 p.m.

There was a motion to adjourn by Les Lepisto. Second by Ken Warner. Motion carried.

Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk