

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

November 10, 2014,

The regular meeting of the Big Falls City Council was called to order at 7:00 p.m. by Mayor Marta Lindemanis. Members present were Shawn Pritchard, Les Lepisto, Ken Warner and Ken Kennedy.

Additions. Economic Development Committee Report

Commissioner Skoe. Mr. Skoe discussed the RECAP project. There is no new movement at this time.

Consent Agenda. The consent agenda was presented with the following items.

- October Regular Meeting Minutes
- October Financials
- Adopt Resolution #2014-08 A Resolution Acknowledging a Donation from North Star Electric for the Big Falls Fire Department.

There was a motion by Pritchard to approve the consent agenda. Second by Warner. Motion carried.

Disbursements. The disbursements were reviewed. *There was a motion by Pritchard to approve disbursements in the amount of \$124,216.87, check numbers 14401 to 14449. Second by Lepisto. Motion carried.*

Water Project. Don Anderson with WSN gave a report on the water project. Work on the treatment plant started back up this week. The new plant is scheduled to be on-line by mid-December. Wagner Construction still needs to come back to flush & chlorinate the new line. The materials for the tower will be stored on-site. Dave Webb with General Construction Services informed the city that the tower can be painted in the design of the city's choosing - double sided – at no extra cost as part of the contract price. The design that was approved last winter will need to be revised, as it will not work with the hydrocone shape tower. The council reviewed the partial pay estimates (PPE) to be submitted to USDA. *There was a motion by Warner to approve PPE for contract #1 in the amount of \$270,745.52. Second by Lepisto. Motion carried. There was a motion by Pritchard to approve PPE for contract #2 in the amount of \$85,500.00. Second by Kennedy. Motion carried. There was a motion by Lepisto to approve PPE for contract #3 in the amount of \$373,010.85. Second by Warner. Motion carried. There was a motion by Pritchard to approve the final WSN grant administration invoice in the amount of \$4,440.00. Second by Lepisto. Motion carried.*

Liquor Report. Linda Dey reported that Kent Lindemanis has been hired as a part-time bartender. The council approved. Linda passed the safety serve test and has been issued a food manager's license. MN Dept. of Health completed an inspection at the liquor store and found no issues or violations. A DJ has been hired for New Year's Eve. The popcorn machine is burning out repeatedly. The council approved to try to fix the old one for now, and look into pricing on a new machine, and approved purchase of up to \$500. The POS server has been having memory/hard drive issues, which has caused multiple problems, and an unstable system. *There was a motion by Lepisto to approve purchase of a new POS server for \$1,000, which includes a 7 year warranty. There was a second to the motion by Kennedy. Motion carried.* Ideas for shelving in the walk in cooler were discussed. It was agreed that free standing shelves would be the best option. Linda will look into pricing. The liquor commissioners will meet for wage negotiations in December. *There was a motion to approve the liquor report by Pritchard. Second by Lepisto. Motion carried.*

Fire/EMS. No report was given for the fire/EMS.

Maintenance Report. Terry Baird was present for a maintenance report. Due to issues with water lines and the new construction he has not be able to get the drain tile work done as planned. He reported that a new circulator pump motor had to be installed in the old tower. *There was a motion to approve the maintenance report by Pritchard. Second by Warner. Motion carried.*

Clerk's Report. The clerk reported that the portable toilet at the playground had been reported to the city as stolen property. This toilet had been purchased by the city from Mr. Mike Stradtman. The sanitation company became aware

that the city had a unit with their logo on it and called to inquire about it. They stated that Mr. Stradtman had never paid for the toilet, and they came and removed it. The council choose to taken no action on this, and to look into renting one for next year. The county attorney reported that he will be prosecuting Ms. Kari Lehman for the theft of the Lion's Club pull tab deposit funds. The insurance bond reimbursement is still pending. The grant for SCDP housing funds has been submitted. *There was a motion by Warner to approve the clerk's report.* Second by Les Lepisto. Motion carried.

Canvass. The council canvassed the 2014 City Election Results. *There was a motion by Lepisto to adopt Resolution #2014-09, A Resolution to Certify Results of the November 4, 2014 City of Big Falls Election.* This resolution acknowledges the election of Mayor Marta Lindemanis and Council Members Shawn Pritchard and Jeffrey Oehlerking.

Water/Sewer Budgets 2015. The clerk discussed plans for the 2015 water and sewer budgets. The council had the first reading of Ordinance #218, An Ordinance adopting a Schedule of Fees and Charges for Various Service, Licenses and Permits for the City of Big Falls, MN. This would increase water rates by about \$2.00 per month and sewer rates by \$1.00 per month.

LMC Taxing District Rebate. The council reviewed a draft policy that sets forth the process for residents that have properties in both the Bigfork Valley Hospital and Littlefork Medical Center Taxing Districts to claim a refund on the LMC portion of their real estate taxes. *There was a motion by Pritchard to approve the policy as presented.* Second by Lepisto. Motion carried. The clerk will do a general mailing to affected properties notifying them of the availability of the rebate.

Economic Development Committee. Mata Lindemanis reported on the meeting of the committee with Paul Nevinen of KCDA. They discussed ways in which to advertise the old dentist office space, and to promote the availability of high speed fiber optic services. They agreed that advertising locally first would be best, with local to include Big Falls, Littlefork, Bigfork and Northome areas.

The next regular council meeting is set for Monday, December 8th at 7 p.m.

There was a motion to adjourn by Warner. Second to the motion by Pritchard. Motion carried.

Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk